ECAP Checklist Using AzCIS

CLASS OF 2013: 4+4 (ECAP) CHECKLIST

- *The following checklist meets the ECAP Attributes determined by the Arizona Department of Education.
- *The grade in which each component should be completed is a suggestion only: students new to our district or others may not complete each attribute in the grade designated.
- *SPED students complete the e-IEP Pro through the designated IEP process and case manager.
- *Each school will decide whether to use AZCIS or Choices Planner to develop 4+4 Plans and may choose to use features of both.

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	Counselor:
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CIS-Interest Profiler or Choices-Interest Inventory	College prep assessments, as determined by 4+4 Plan
s-Work Values Sorter	
	AZCIS-Occupation Sort or Choices-Career Finder,
elop Personal Information Sheet, resumés	
extra-curricular activities + leadership opportunities	Undergraduate School Sort or Choices-School Finder
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10: 4+4 Folder, Post-Graduate Planner documents	Grade 12: 4+4 Folder, Post-Graduate Planner documents
Plan review w/ parent + student signature	
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CIS-Occupation Sort or Choices-Career Finder	College prep assessments, as determined by 4+4 Plan
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College prep assessments, as determined by 4+4 Plan	Begin and update regularly the College Checklist,
	including letters of recommendation
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late personal goals	Undate personal goals for after high school
Review: Review: Review: Check counselor conference atom/notes sect 9: 4+4 Folder, Post-Graduate Planner documents Plan developed w/parent + student signature Including financial plan information ments: CIS-Interest Profiler or Choices-Interest Inventory CIS-Reality Check/Values: Work Importance Locator or s-Work Values Sorter elop Personal Information Sheet, resumés extra-curricular activities + leadership opportunities e academic achievements/awards sonal goals for four years of high school 10: 4+4 Folder, Post-Graduate Planner documents Plan review w/ parent + student signature ments: CIS-Occupation Sort or Choices-Career Finder es training for each) lege prep assessments, as determined by 4+4 Plan late Personal Information Sheet, resumés ate activities, awards, and leadership opportunities	Review: Review: ion on the SIS to see interventions and advisement. Grade 11: 4+4 Folder, Post-Graduate Planner document 4+4 Plan review w/ parent + student signature Assessments: College prep assessments, as determined by 4+4 Plan College Board-College Match or AZCI Undergraduate School Sort or Choices-Career Finder, (includes training for each updated) College Board-College Match or AZCI Undergraduate School Sort or Choices-School Finder Update Personal Information Sheet, resumés Update activities, awards, and leadership opportunities Grade 12: 4+4 Folder, Post-Graduate Planner document 4+4 Plan review w/ parent + student signature (cr chassessments: College prep assessments, as determined by 4+4 Plan Begin and update regularly the College Checklincluding letters of recommendation AZCIS Financial Aid Sort or Choices-Scholarship Finder

An ECAP (Education and Career Action Plan) reflects a student's current plan of coursework, career aspirations, and extended learning opportunities in order to develop the student's individual academic and career goals.

Student Name: